

MONTHLY AUTO DRAFT APPLICATION



Monthly auto draft payments can be made via ACH. ACH is a convenient, easy and efficient way for you to make your monthly mortgage payment. This payment method is completely free of charge. There are three ways you can sign up for ACH.

Online: Please visit our website at www.roundpointmortgage.com/payments and follow the steps below:

1. Click Recurring Payment
2. Click Sign In
3. Enter your Username and Password
4. Log In

By Phone: You can contact one of our friendly Customer Service Representatives at 877-426-8805. We will be happy to set up ACH drafting for you.

By Mail: Please complete the steps below if you would prefer to sign up for monthly auto draft payments via mail.

Step 1. Complete and sign this application:

Draft my payment on the due date* * Form must be received at least 10 days prior to initial draft date

Draft my payment _____ days after my due date. You can select 1-14 days.

Initial Draft Date: _____ *Additional funds may be required if the above requirements are not met

Loan Number: _____ Borrower Name: _____

Property Address: _____
Street, City, State and Zip Code

Bank Name: _____ Routing Number: _____

Account Number: _____ Account Type: Checking Savings

(Optional) I would like an additional \$ _____ debited each month and applied to my principal balance.

By submitting this application, you authorize RoundPoint Mortgage Servicing LLC (RoundPoint), its successors, and assignees to debit the account specified above for the amount of your scheduled monthly mortgage payment due plus any additional principal that you may select. In the event that the monthly payment changes due to increases or decreases in the escrow account or interest rate (if applicable), RoundPoint will notify you in writing before the change occurs and will automatically adjust the debit amount for you. If you need to request a change in writing, it is your responsibility to notify RoundPoint of any changes at least 15 days prior to next draft date.

Signature(s): _____

** All bank account holders must sign this application.

Step 2. Attach a voided check or savings account deposit slip from your bank:

Your Name 01/02 123
Your Address
Your City, State, ZIP _____ 20 _____ 12-34/1234

Pay to the Order of _____ \$ _____ Dollars

Your Bank
Bank City, State, ZIP _____

For _____

⑆123456789⑆ 1234567899* 0123

Routing Number Account Number

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Step 3: Send the completed form to:

Email: ACHSetup@RoundPointMortgage.com
Fax Toll Free: 877.776.1112

Mailing Address: RoundPoint Mortgage Servicing LLC
P.O. Box 19409
Charlotte, NC 28219-9409

Step 4. Receive Confirmation

Upon successful enrollment in the ACH program, you will receive a confirmation letter via mail or email. The confirmation letter will identify the date of the first scheduled ACH draft payment. RoundPoint will not be able to process the application if the loan is not current.

How can I begin this convenient service?

The most simple and convenient way to begin ACH is to log in to your Servicing Digital online account. If you do not have a Servicing Digital account, you can sign up on our website at www.roundpointmortgage.com. You can also fill out this application and submit it via email to ServicingHelp@RoundPointmortgage.com, or send it in via fax, or mail. Please provide a voided blank check or a savings account deposit slip with the application. The application and your voided check or deposit slip gives RoundPoint the accurate information needed to begin the ACH service. The confirmation letter identifies the date of the first scheduled ACH draft payment. Please continue to make the normal mortgage payments until you receive your confirmation letter.

Why should I sign up for the ACH service?

ACH is a free, convenient, and secure method for paying your mortgage. You no longer have to remember to send in a check each month, and you'll have peace of mind knowing your monthly mortgage payment was made automatically, on time, and through a secure method.

How does the program work?

Once you sign up with ACH, your mortgage payment will automatically deduct from your designated checking or savings account each month. RoundPoint will send notification to your bank to transfer the exact amount of the mortgage payment. A record of the transaction will be included each month on your bank statement and your monthly billing statement from RoundPoint. If your payment increases, your ACH draft will automatically increase.

Does ACH cost anything?

There are no charges to setup or use our ACH service. Please be advised, however, that in the event you do not have sufficient funds in your account to cover the monthly payment amount on the transfer date, your bank may charge you an Overdraft/Insufficient Funds Fee. You should contact your bank to determine if this fee applies and the actual amount incurred. RoundPoint will not be held liable or responsible for the payment of any overdraft charged or other bank fees as a result of an attempted transfer from your account containing insufficient funds. RoundPoint will assess a fee for insufficient funds. Fees vary by state. You will remain liable and responsible for any monthly payments which remain unpaid as a result of an unsuccessful attempted transfer from your account containing insufficient funds.

Can I still make additional principal payments or escrow deposits?

You can make additional principal payments with your monthly ACH service but you cannot make additional escrow payments. To make ongoing additional principal payments, login to your Servicing Digital account and select "Payments." From there, select "Modify Autopay," and follow the instructions on the screen. Finally, select that you have agreed to the terms and conditions and hit submit. Your payment will not be complete until you select "Authorize Enrollment."

To make a one-time principal payment, or one-time escrow deposit, login to your Servicing Digital account and select "Payments." From there, select either "Make a Payment" or "Make an Additional Payment," and follow the instructions on the screen. Finally, select that you have agreed to the terms and conditions and select "Authorize Payment." Your payment will not be complete until you select "Authorize Payment."

You may also make an additional principal payments or an escrow deposit by calling us or mailing in additional payment. If you choose to mail it in, you must designate the additional escrow amount on the coupon that comes with your billing statement, or use the coupon Escrow sends as part of their escrow analysis/payment change notification.

Can I cancel the ACH service?

You can cancel the ACH service at any time by logging into your Servicing Digital account. You may also call us at 877-426-8805 or send in a written notice detailing your request. Send written notices at least 15 days before your next draft date. The written request can be sent via email to ServicingHelp@RoundPointmortgage.com or via U.S Postal Mail to RoundPoint Mortgage Servicing LLC, 446 Wrenplace Road, Fort Mill, SC 29715.

What happens if I change my bank?

If you need to change or update your bank account information for ACH, please log in to your Servicing Digital account. You may also call us at 877-426-8805 or send written notice detailing your request. Send written notices at least 15 days before your next draft date. The written request can be sent via email to: ServicingHelp@RoundPointmortgage.com or via U.S Postal Mail to RoundPoint Mortgage Servicing LLC, 446 Wrenplace Road, Fort Mill, SC 29715.